

Categories: Music
Location: St William Catholic Church
6120 5th St NE
Fridley, MN 55432-5033
Benefits: Not Included
Experience: Required
Salary: Commensurate with Experience
Work Commitment: Part-Time
Number of Parishioners: 0-1,000
Deadline: 03/01/2019

Contact Information

Fr. David Ostrowski

Pastor

Phone: 763-571-5600

Email: dostrowski@stwilliams.com

To apply for this job, please contact the person above directly using the contact information provided.
Thank you!

Further Instructions:

Application deadline is March 1, 2019. Please send a cover letter, resume and references to Fr. David Ostrowski dostrowski@stwilliamfridley.org or mail to the church address to his attention. If you have questions you may call Fr David at 763-571-5600. There will be an interview process with the position to be hired by June 2019 or potentially earlier.

Job Description

Reporting to the Pastor, The organist/choir director will provide quality music for all liturgies on Saturday/Sunday, Holydays, Feast Days, Holy Week, holidays and special occasions.
Saturday Mass is at 4:00pm and Sunday at 8:45AM and 10:30AM.

Choose hymns, psalms and Mass Ordinary. Provide Order of Worship. Be flexible on occasion to substitute hymns per request of pastor. Be comfortable playing traditional and contemporary hymns.

Direct and accompany the mixed voice adult choir which primarily sings at the 10:30AM Mass September thru June with a Wednesday evening rehearsal.

Provide training, scheduling, rehearsing and supervision of volunteer/paid cantors

Post Hymn numbers on Saturday

Play all weddings and funerals for the parish (additional compensation) including first right of refusal

Play Preludes, Interludes and Postludes for liturgies

Accompany hymns on organ or piano with festive introductions, modulations and free harmonizations encouraged.

Work with parish secretary on worship aids for Christmas and Holy Week

Develop an annual budget in collaboration with the finance council

Maintain music library, organ, piano and sound system. Keep music room clean

Be open to other requests by the Pastor throughout the year

Job Qualifications

Minimum Bachelor's Degree (Master's preferred) in organ performance

At least three years experience in Catholic liturgical music

Ability to direct a volunteer choir

Ability to play organ and piano proficiently

Be able to sight read

Ideally a practicing Catholic

Have knowledge of Roman Catholic liturgy and observe the liturgical calendar

Possess organizational, communication and planning skills

Be dependable, responsible and creative

Provide excellent communication to the pastor, choir and cantors

Self motivated, detail orientated and team player

Have ability to use computer and possess software skills

Must work weekends, holydays, holidays and evening rehearsals

Must be able to lift up to 25 pounds, with or without help

Ability to sit, bend, stoop, stand for long periods

Must pass a background check and be Archdiocesan E3 compliant for child safety

Institution Description

St. William parish is a dedicated Catholic community of about 650 families. The parish has a proud history of quality music. The congregation appreciates music and sings well. The parish has a brand new Rodgers three manual Infinity 361 and a baby grand piano in the church. The choir room has a baby grand piano as well. There are other instruments available. For special occasions budget allows hired musicians.

The parish has a reverent worship and observes the order of Mass. St. William is a friendly and inclusive parish where all are welcome.

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