

**Minutes of the Executive Board Meeting
Twin Cities Chapter of the American Guild of Organists
November 23, 2015**

Present: Jennifer Anderson, Linda Armstrong, Andrew Birling, Pam Carlson, Dee Ann Crossley, Margaret Gohman, James Hild, David Jenkins, Jon Kietzer, Jungjoo Park, Paul Westermeyer

Also present: Michael Edwins

Absent: Sarah Garner, David Geslin

Call to Order by Dean Paul Westermeyer at 6:30 PM, St. Paul Seminary

Chaplain Michael Edwins opened with the Moravian readings for the day and prayer.

The minutes of the October 26, 2015 Board meeting were approved as printed.

The updated Calendar Template was called to our attention.

Dean Westermeyer led discussions on Nominating Committee procedures:

- 1) The Board agreed that the Dean will appoint, in conjunction with and approval by the Board, the chair of the Nominating Committee and the Nominating Committee members.

Nominating Committee chair and members for the 2016 elections were discussed and approved. Dean Westermeyer will contact them.

- 2) **Motion:** Jon Kietzer moved that the Nominating Committee shall nominate one (1) candidate for each office of Dean, Sub-Dean, Secretary and Treasurer, and shall nominate an excess of candidates for Board members at large whose terms of office are about to expire.

Seconded : Andrew Birling

Motion carried

Dean Westermeyer reported about the proposal to the AGO by the Church Music Institute. In the proposal, Institute Director Charlotte Kroeker provided information on sacred music resources, including an online choral music library. No action by the TCAGO Board is required at this time.

In response to the request from the Houston Chapter to support the 2016 National Convention:

Motion: Jon Kietzer moved that the TCAGO purchase an ad, to be designed by Sarah Garner, in the National Convention book.

Seconded: Pam Carlson

Motion carried

David Jenkins will communicate with Sarah re: details of ad.

Ammendment: Jon Kietzer ammended his motion to add a limit of \$1,000, as indicated in the TCAGO budget, for the National Convention ad

Seconded: Jennifer Anderson

Motion not carried

Motion: Jungjoo Park moved that the TCAGO purchase a full-page National convention ad for \$1,500.

Seconded: Margaret Gohman

Motion carried

Dean Westermeyer called to our attention a number of items included in the North Central Newsletter 2015 from Regional Councillor Marilyn Schempp.

Dean Westermeyer informed the Board about the Federal Trade Commission investigation of the first three rules of the AGO Code of Ethics, as well as salary and contract guidelines. Per James Thomashower's request, we will retain all related documents during the investigation. A lengthy Board discussion ensued. It was suggested that Dean Westermeyer inform the membership of the FTC investigation in *Pipenotes*.

Program Committee report: Sub-Dean David Jenkins

The masterclass and concert by Balint Karosi on November 15 and 16 were deemed successes. Four different schools were represented in the masterclass, with 7 student performers and approximately 40 people in attendance.

Publicity for the January 16 Mid-Winter Tune Up is underway.

Treasurer's report:

We acknowledged receipt of the finances to date from David Geslin.

Old Business:

- 1) Some details of the auditor's report and audit process were clarified by Dean Westermeyer.

- 2) Jennifer Anderson reported on the **Funeral Task Force**. It has been nine years since funeral homes have received fee guidelines and recommendations from the TCAGO. After much discussion, it was agreed that it is time for another mailing with updated guidelines. Jennifer will gather more information re: contents of the mailing. The subject will be addressed at a future Board meeting.

- 3) Discussion of a narrative treasurer's report was postponed.

Next Meeting: Monday, January 25, 6:30 PM, St. Paul Seminary

The meeting was adjourned at 8:45.

Respectfully submitted,

Dee Ann Crossley, secretary