

**Minutes of the Executive Board Meeting
Twin Cities Chapter of the American Guild of Organists
January 25, 2016**

Present: Jennifer Anderson, Linda Armstrong, Andrew Birling, Dee Ann Crossley, Sarah Garner, Margaret Gohman, James Hild, David Jenkins, Jon Kietzer, Paul Westermeyer

Also present: Philip Asgian, Martin Stachnik

Absent: Pam Carlson, David Geslin, Jungjoo Park

Call to Order by Dean Paul Westermeyer at 6:30 PM, St. Paul Seminary

In the absence of Chaplain Michael Edwins, Dean Westermeyer opened with readings and prayer.

The minutes of the November 23, 2015 Board meeting were approved as printed. Dean Westermeyer will check with Jerry Bonstrom to make sure all meeting minutes are being archived.

Sarah Garner, Publicity and Social Media chair, passed out posters for Pipe Organ Discovery Day and the Widor Festival. She reported that our National Convention publicity is currently being prepared.

Program Committee report: Sub-Dean David Jenkins

Good reviews of the January event at MPR were reported. Thanks and kudos to Kim Kasling, Anita Smisek and Paul Westermeyer.

The opening concert of the Widor Festival by the Bakken Trio was a success. Upcoming Widor Festival programs were noted.

The call is out for performers for the March 19 Bach and Reger Bash.

The program committee will begin planning events for 2016/17 in March.

Dean Westermeyer announced the members of the Nominating Committee:
Chair Laura Edman, Pamela Carlson, Helen Jensen, Jon Kietzer, Jeff Patry

Audit Committee Report: Philip Asgian and Martin Stachnik

The scope of their work, findings and recommendations were presented.

The three recommendations were resolved by the Board:

1. Confirmed: the Board will annually request a financial audit in October, the work will be done by the end of December, with a report by the Audit Committee to the Board in January.

2. Confirmed: the Investment Committee will annually report to the Board in May, following a meeting with the Portfolio Manager.
3. **Motion:** Jon Kietzer moved that the Dean be authorized to sign checks in the absence of the treasurer and to have access to TCAGO accounts. The Dean will work closely with the Treasurer to facilitate the process
Seconded: Andrew Birling
Motion carried

Discussion ensued about the general relationship and operation of our committees related to finance. The topic will be addressed at a future Board meeting, specifically when Treasurer David Geslin is present.

It was suggested that members of the Audit Committee be listed with other committees on the TCAGO website.

Special Projects report: Phil Asgian

Update on the 25-minute video of the Glatter-Gotz/Rosales organ installation at Augustana Lutheran Church, West St. Paul: The Peter Myers footage has been reviewed, interviews taped, and church service and organ concert recorded. After three edits of the Green Jeans Media product, the final video should be finished in April.

Motion: Dee Ann Crossley moved that the Board reimburse Manuel Rosales \$500.00 towards his travel expenses to MN in order to participate in the organ video; funds may be taken from Special Projects budget for the video, or up to \$500.00 from outside said budget.

Seconded: Andrew Birling

Motion carried

Dean Westermeyer informed the Board of the many communiques received : e.g. January Regional Newsletter, other AGO chapter events and festivals, Groth Music Scholarship.

The Board agreed not to accept CDs that are offered to the TCAGO. Used music scores will be accepted. Jon Kietzer will check with Jeff Patry about his willingness to continue managing donated printed music.

Next Meeting: Monday, February 22, 6:30 PM, St. Paul Seminary

The meeting was adjourned at 8:20
Respectively submitted,
Dee Ann Crossley, secretary