

# Managing the TCAGO Archives collections at Westminster Presbyterian Church

To research TCAGO Archives at Westminster, researcher must be an AGO member or have permission in writing from an AGO member.

Initiate access by attaching this page via email or regular mail to Archivist Jerry Bonstrom at [jbostrom@scc.net](mailto:jbostrom@scc.net) or 2230 Midland Grove Rd., #303 in Roseville, MN 55113. Include possible dates and times—see below.

Following approval, a date and time would be agreed upon by the researcher and Rodney Allen Schwartz, the archivist at Westminster. The availability of the Hunter Room for study would be part of the scheduling process.

Documents are reference only and are not available for check out. They can only be used at Westminster.

Both folders and individual documents should be kept in original filing order.

There will be a fee per page for photocopying.

Offers to contribute to the collection should be directed to the TCAGO Archivist. Final permission, though, would be given after an archivist/archive committee discussion.

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**I have read, understood, and by my signature below, agree to comply with the procedures set forth above for using the TCAGO Archives collections at Westminster Presbyterian Church.**

Requested research dates:\_\_\_\_\_

Requested research times:\_\_\_\_\_

Signature\_\_\_\_\_Date\_\_\_\_\_

*Thank you for your interest in our TCAGO archives.*