

**Minutes of the Meeting of the Executive Board of the
Twin Cities Chapter of the American Guild of Organists
November 26, 2012**

Present: Laura Edman, Dean; Sharon Kleckner, Sub-Dean; David Geslin, Treasurer; Kirsten Falc Uhlenberg, Secretary; Phil Asgian; Carolyn Diamond; Andrew Hackett; David Jenkins; Mary Newton; Jane Nienaber; Geoff Olson; Jeffrey Patry; Carsten Slostad.

Excused: *There were no absences.*

I. Call to Order

Dean Edman called the meeting to order at 6:30 P.M. at our meeting location, Centennial United Methodist Church, 1524 West County Road C2, Roseville, Minnesota.

Carsten Slostad opened the meeting with Susan Cherwien's hymn text, "As the Darkness Awaits the Dawn," verses 3 and 4.

II. Secretary's Report

Phil Asgian moved to accept the minutes from the November meeting and Carsten Slostad seconded. The November minutes were approved.

III. Treasurer's Report

David Geslin reported on the finances; Phil Asgian moved to accept the Treasurer's report and Carolyn Diamond seconded. The report was approved.

IV. Registrar's Report

Dean Edman reported on behalf of John Salvesson that the Guild has 311 members, plus a few yet to be processed. About 20 letters were sent to former members encouraging them to join. The Membership push was successful.

V. Committee Reports

A. *Program*: Sharon Kleckner reported that the location for the February 2 meeting with lecturer and masterclass presenter Don Franklin is being confirmed. The location for the February 23 meeting (Winter Tune-Up) is set.

B. *Website*: The committee shared its proposal for transitioning to the new website, the structure of the new website, and how responsibility would be shared. David Geslin presented the instructions he prepared for the website registration process that will be sent to members. Phil Asgian explained the organizational structure of the Home page tabs, photos, social media, and log-in area. Kirsten Uhlenberg described the division of responsibility for writing content among board members and committee chairs. The responsibility for uploading content to the website would be a separate function and shared among just two or three people familiar with the website software. Carsten Slostad moved to accept the website proposal and Sharon Kleckner seconded. The motion was approved.

C. *Other*: Phil Asgian proposed that a line of text be created and made available for inclusion in members' concert programs for Chapter Development and to bring more awareness of the Guild to concert attendees. The text will read as follows: **“Visit the Twin Cities Chapter of the American Guild of Organists at tcago.org for information on local organ events, visiting performers, and educational opportunities about the organ. Membership is open to all those interested in the organ.”** Carolyn Diamond moved to accept the proposed statement and Carsten Slostad seconded. The motion was approved.

VI. Professional Affiliations

Jim Callahan will draft a statement in order to encourage professional affiliations among other organizations with the Guild.

VII. New Business

A. *Audit of 2011-2012 Financial Records*. The recommendations of the Audit Committee, recorded in the November 2011 Board Meeting Minutes, were reviewed for discussion and recommendations for the upcoming yearly audit.

B. Luther Seminary suspension of Master of Sacred Music program. Considerable discussion was held about how the Guild should respond to the issue. It was proposed that David Jenkins and Carsten Slostad draft a response to Luther Seminary regarding the suspension of its MSM program to be discussed and approved electronically by the Board. Sharon Kleckner seconded the motion, and the motion was approved.

Phil Asgian moved to adjourn and Mary Newton seconded at 8:27 P.M.

The next meeting place will be determined at a later date.

Respectfully submitted,

Kirsten Falc Uhlenberg, Secretary