

**Minutes of the Meeting of the Executive Board of the
Twin Cities Chapter of the American Guild of Organists
June 27, 2011**

PRESENT: James Callahan, Dean; Karen Flynn, Sub-dean; John Salveson, Secretary; David Geslin, Treasurer; Carolyn Diamond, Tom Ferry, Priscilla Franken, Jane Hanson, Dianne Jelle, Pat Kohnen, Geoff Olson, and Bill Stump. Also present were newly elected board members (taking office July 1, 2011) Laura Edman and Mary Newton; Jerry Bonstrom, Archivist, and Jeff Patry, professional concerns.

I. Call to Order:

Dean James Callahan called the meeting to order at the offices of David Geslin.

Pat Kohnen led us in prayer.

Dean Callahan welcomed our new board members.

II. Secretary's Report:

Karen Flynn moved to approve the minutes as presented. Carolyn Diamond seconded the motion. The motion carried.

III. Treasurer's Report:

David Geslin presented the financial reports. He explained the format to the new members.

Tom Ferry moved to approve the financial reports as presented. Karen Flynn seconded the motion. The motion carried.

IV. Committee reports:

A. Special Projects.

The committee met. The TCAGO board received two documents. The first explains their operating procedures. They will meet twice a year to consider requests. They will also create an application form to apply for the funds.

The board discussed funding processes and results. The question was whether the Special projects committee should operate on a fund/not fund approach or if it was within their scope to partially fund a project. The suggestion of the board was that in an instance where partial funding might be an option, the Special Projects Committee enters into dialogue with the committee making the request.

The current requests were reviewed at the special projects meeting. The results were sent to the board for their action.

Special Projects recommended no funding for a digital camera – the board approved this recommendation.

Special Projects recommended funding of \$2500 for the opening program. The board approved this recommendation.

Special Projects approved funding \$100 for peer performance groups. The board rejected this recommendation, asking for further clarification on what the performance groups would look like and how the funds would be used.

Special Projects recommended funding \$1,250.00 for a composition competition. The board approved this recommendation.

- B. Program.
Sharon is ready to take over. We extend our gratitude to Karen Flynn for her leadership.
- C. Development.
\$100 has been donated for our student membership scholarships. Tim Strand will be working on ways to attract students. Laura Edman also suggested encouraging teachers to bring their students to events.
- D. Archives.
Jerry Bonstrom reported that the Jennings' Diaries are now in the Minnesota History Center
- E. Hospitality
The committee is looking forward to continuing their work in the fall.
- F. The Publicity Committee will meet in July.
- G. Investment.
The committee will be interviewing prospective investment advisors in the near future.
- H. Professional Development.
Jeff Patry presented new salary guidelines. They represent a 3% increase. This is the first increase in several years. Wedding, Funeral, and substitute fees were also increased.

The Guidelines were approved with one nay vote.

V. Pipenotes

Barb Herzog resigned effective immediately. A lengthy discussion was held regarding last month's decision to shorten the mailed version of *Pipenotes*. There was significant concern that the quality of *Pipenotes* remains high, and the new document be issued in a timely fashion. There was also concern about members who do not have computer access. Several people were suggested for editing *Pipenotes*. Dean Callahan will contact possible editors and along with the board secretary, address this issue.

VI. Budget

David presented a final budget for the boards approval.

Tom Ferry moved for approval of the Budget. Dianne Jelle seconded the motion. The motion carried.

VII. Adjournment

We thanked our outgoing board members Karen Flynn, Tom Ferry, and Dianne Jelle. We then adjourned to Dr. Callahan's residence where we enjoyed a potluck dinner on the terrace.

Our next meeting will be on Monday August 29th at 6:30 p.m.

Carolyn moved to adjourn. Priscilla Franken seconded the motion. The motion carried.

Respectfully Submitted,
John Salvesson, Secretary