

**Minutes of the meeting of the Executive Board of the
Twin Cities Chapter of the American Guild of Organists
January 26, 2015**

Present: Paul Westermeyer, Dean; David Jenkins, Subdean; Michael Edwins, Chaplain; Carolyn Bliss, secretary; Board members, Phil Asgian, Sarah Garner, Margaret Gohman, Jim Hild; Martin Stachnik, guest.

Excused: Jon Kietzer, Carsten Slostad, Pam Carlson, David Geslin, JungJoo Park, Jennifer Anderson

Call to order – The meeting was called to order at 6:30 pm

Opening prayer – Chaplain Edwins led, using the Moravian Daily Texts.

Secretary's report - The minutes of the November 2014 meeting were approved as sent.

Reports

Audit Committee

Phil and Martin discussed their findings [TCAGO...Audit of the fiscal year ended June 30, 2014] as emailed to Board members. Martin observed, "...overall, the chapter is on the right track."

Acting on their recommendations (see summary of report), the Board made the following decisions.

1 re: access to accounts. Moved by Phil, seconded by David that Tom Ferry be added as backup to David Geslin with access to accounts through user ID and passwords. Motion carried.

2 re: Investment Committee report to the Board. Moved by David, seconded by Margaret that the Investment Committee report to the Board at the April meeting of 2015 (basis for budget of fiscal 2016). Motion carried.

3 re: Accounting entries recorded in fiscal year they occurred. No Board action needed.

4 re: Pipedreams scholarship. Phil will contact chair of the Pipedreams scholarship committee and will report back to the Board.

5 re: Board request for audit. Recommend that Board request an audit at the October meeting.

David moved to approve the report of the Audit Committee. Sarah, seconded. Motion carried.

Program Committee

David reported from the committee. The winter Walcha workshop was well attended by 70 people, both local and from outstate.

February 7 Michael Barone presentation now receiving registrations.

February 28 Pipe Organ Discovery Day. St Paul churches: Nativity of our Lord Catholic, Pilgrim Lutheran.

March 21 Bach Birthday Bash will center on Minneapolis churches, Hennepin...Methodist, First Unitarian, Lake of the Isles Lutheran, St Paul Episcopal, St Mark's Cathedral.

May 1 Members' Recital. St Michael's Lutheran, Bloomington.

Other: Local Organ Historical Society members' interest in making a formal proposal for national OHS convention here in summer of 2017. Could possibly involve future Board discussion re chapter and/or members' involvement.

Publicity Committee

Sarah reported. Currently overbudget. Recommends sending postcards to membership for “organist specific” activities. For other activities that involve the larger public: posters, etc. Recommends one mailing for Pipe Organ Discovery Day with emails to membership, posters to surrounding music stores etc. Posters for Members’ Recital (Downloadable?), posters for congregations.

2015 Regional Convention request for program ad from the chapter. Recommends half-page ad @ \$300. Sarah will generate it.

Sarah presented the guidelines for sharing TCAGO mailing and email addresses. She then moved that the Publicity Committee’s recommendations be approved. Margaret seconded. Motion carried.

Rolling dues and membership

Phil reported for David. Sarah will contact registrar Jane Neinaber to set this in motion.

Treasurer’s report

Phil went over specifics of the report. Thanks expressed to Phil.

New business

- Carolyn reported on communication from national re new chapter management handbook and from national treasurer re contributions to Annual Fund.
- Discussion of yearly checklist/calendar of Board tasks. Paul will check with Laura Edman.
- Richard Greene resignation from maintaining the Organ List. Paul will follow up per Board discussion.
- Pipe Organ Encounters – Valparaiso and Wichita this summer. Will be publicized to students at February Organ Discovery Day. Chapter will not send contributions.
- Phil presented a future special project request for editing and producing a 45 minute video DVD of organ installation at Augustana Lutheran/West St Paul. Goal: to get something done this year. Target audiences: education, organ committees. Will bring proposal to Board later this year.
- Agenda item for next meeting: Nominating committee and election time line.

Future meetings (all in administration building, St Paul Seminary, Mondays at 6:30pm)

23 February, 23 March, 27 April, 18 May (note date), 22 June

Respectfully submitted,
Carolyn Bliss, secretary