

1910-1911.

REPORT OF THE SECRETARY.

TO THE OFFICERS AND MEMBERS OF THE MINNESOTA
CHAPTER:

Since the organization of the Chapter, the Secretary has discharged to the best of his ability, the duties usually devolving upon his office.

Minutes have been kept of all regular meetings of the Chapter and of all Executive Committee meetings. Notices have been ordered and sent out for all regular meetings, and members of the Executive Committee notified of meetings.

Whenever possible, notices of meetings and accounts of them have been sent to the daily papers, and an account of each meeting has been sent to the Music Review.

The Guild stationary has been planned and satisfactory arrangements for the printing were made. The same applies to the service program.

Application blanks, Constitutions, and Year-books have been distributed and filed applications have been promptly forwarded to the general office for action by the Council.

Literature has been distributed and information regarding examinations given whenever possible.

All correspondence has been promptly and carefully attended to.

The Secretary has endeavored to enlarge the membership of the Chapter by sending notices of meetings to whomever he knew of that might be interested.

Perhaps we can have next season a printed slip giving to some extent a detailed account of the work of the Guild. Something of this sort might be of value in interesting those who do not know of the Guild.

Respectfully submitted



Secretary.